



UKG



UKG at
work in K-12



At UKG™ (Ultimate Kronos Group), we believe that great schools are powered by great people. UKG for K-12 is designed to create time and attendance efficiencies that let you spend less time on administrative processes and more time on academics and programs to further student achievement. Our solutions help you manage your most critical workforce issues with tools that simplify extra-duty time, reduce compliance risk, improve visibility into sub time, and enable data-driven decisions.

CRITICAL BUSINESS ISSUES



Simplify extra-duty time

Allocating labor to the correct extra-duty assignment is essential to maintaining your budget. Since many of these duties are tied back to grant funding, it's critical to report back on these hours accurately to keep programs going. UKG for K-12 lets you track time based on specific assignments, creating a consistent way to track all employees across your school district for easy reporting and fast access to data in the event of an audit. Simply choose predesignated labor codes in the UKG solution for proper assignment.



Minimize compliance risk

Adhering to labor laws and collective bargaining agreements is complicated. Tracking time on paper and spreadsheets leads to lack of visibility and leaves room for errors and discrepancies by employees, supervisors, and payroll — all of which creates a risky compliance environment. UKG for K-12 automates time tracking, collecting and storing information in real time for easy access. By automating and streamlining processes, the solution improves accuracy, simplifies compliance, and reduces risk.



Improve visibility into sub time

Substitute management systems are great for tracking substitutes, but often there's a need to track time worked, particularly if a sub is not in a classroom the same number of hours as a teacher would be. This means you could be paying more than you need to. With UKG for K-12, substitutes can accept assignments in your existing sub-management system but punch in and out in UKG to track time in the classroom. UKG connects seamlessly with your sub-management system to help ensure accurate pay every time.



Make data-driven decisions

Making smart decisions about your school can be difficult. UKG for K-12 puts real-time data at your fingertips to open up valuable visibility into employee trends and patterns. With UKG for K-12, in/out punches and employee leave are captured and stored in an automated system that can be easily accessed from inside or outside the school.

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TEACHER



How do I track my extra-duty tutoring to the correct funding source?

CRITICAL BUSINESS ISSUE

Simplify extra-duty time

SECRETARY



How can I decrease the stacks of paper timesheets, time-off requests, and extra-duty time forms generated by employees?

CRITICAL BUSINESS ISSUE

Minimize compliance risk

PRINCIPAL



How can I gain better visibility into employee time?

CRITICAL BUSINESS ISSUE

Make data-driven decisions

SUBSTITUTE TEACHER



How can I ensure that I get paid for my assignment?

CRITICAL BUSINESS ISSUE

Improve visibility into sub time

HOURLY EMPLOYEE



How do I get paid for the hours I worked?

CRITICAL BUSINESS ISSUE

Minimize compliance risk

HR MANAGER



How do I ensure that substitutes are being paid based on actual hours worked rather than on a teacher's schedule?

CRITICAL BUSINESS ISSUE

Improve visibility into sub time

FINANCE DIRECTOR



How can I simplify the process of reporting back on labor grants when each school tracks them differently?

CRITICAL BUSINESS ISSUE

Simplify extra-duty time

PAYROLL MANAGER



How can I keep up with demand when I have to constantly check timesheets for inaccuracies?

CRITICAL BUSINESS ISSUE

Minimize compliance risk

FEDERAL PROGRAM MANAGER



How can I proactively plan for and track time worked on federal grants to promote transparency and meet Personnel Activity Reporting requirements?

CRITICAL BUSINESS ISSUE

Make data-driven decisions

Focus more time on academics and programs to drive student success

Every employee plays an important role in student achievement. UKG for K-12 provides automated tools and real-time visibility to help your school district manage its workforce more effectively for better cost control, improved compliance, and more efficient use of time and resources.

Our UKG solution captures extra duty at the department and campus levels. With the increased visibility, we have seen an almost 40% reduction in supplemental pay costs over three years.

David Mouton

UKG Systems Manager
Garland Independent School District

They (substitute teachers) were sometimes getting paid for full days when they really only worked a half day. It opened our eyes to how much we were overpaying them.

Stuart Quackenbush

Programmer
North Kansas City School District

UKG has enabled us to better comply with FLSA for our nonexempt employees. FLSA compliance is priceless because it can save potential lawsuits.

Jesse Reid

Payroll Manager
Wicomico County Public Schools

With visibility into our labor data, we can now spot trends such as absenteeism and tardiness. UKG tools let us run reports and analyze patterns before they become issues.

Craig Kanaday

Principal, Mortimer Jordan High School
Jefferson County Schools

UKG at work in K-12



Our purpose is people

Put UKG for K-12 solutions to work for you:
+1 800 225 1561 | ukg.com/K12

At UKG, our purpose is people™. Built from a merger that created one of the largest cloud companies in the world, UKG believes organizations succeed when they focus on their people. As a leading global provider of HCM, payroll, HR service delivery, and workforce management solutions, UKG helps tens of thousands of organizations across geographies and in every industry drive better business outcomes, improve HR effectiveness, streamline payroll, and make work a more connected experience for everyone. UKG has earned numerous awards for culture, products, and services, including consecutive years on Fortune's 100 Best Companies to Work For list.