



UKG



UKG at work in  
Higher Education



At UKG™ (Ultimate Kronos Group), we believe that great organizations are powered by great people. Our innovative UKG for Higher Education solutions are designed to provide accountability and visibility across all departments, all types of employees, and all functional areas.

### CRITICAL BUSINESS ISSUES



#### Easily manage your student workers

Managing student workers goes well beyond ensuring they are showing up for their assigned shifts. Visibility into scheduling confirms that students are staying within their allotted federal work-study hours and helps accommodate students with multiple jobs or nonstandard shifts. Providing students with the flexibility to adjust their schedules when academic obligations arise is key to student success.

With a UKG automated system, processes are streamlined. Managers approve only the time attributed to their department and can ensure student workers with the right credentials are in the right place at the right time.



#### Track grant/project efforts

Accurate and timely labor information gives supervisors the tools to impact the operational costs attributed to grants and projects. Visibility into time spent on specific tasks associated with grants and projects can provide a clear audit trail while creating detailed, error-free pay for employees.

With the touch of a button, UKG gathers accurate labor data and applies time worked on specific tasks to ensure accurate pay and timely project/grant tracking.



#### Make data-driven decisions

Better and more complete data allows school leaders to understand how labor dollars are being allocated and spent. Having real-time, readable data at your fingertips can provide valuable visibility into cost savings and the best practices that can help drive strategic initiatives.

UKG captures in/out punches and every employee's leave balance so they can be easily accessed from inside or outside the school. With less time spent on administrative tasks, staff can focus their efforts on furthering the organization's missions.



#### Minimize compliance risk

Labor information is critical to ensuring business processes, labor laws, and local policies are being followed. Tracking time on paper or spreadsheets leaves room for errors and discrepancies by employees, supervisors, and payroll. And this lack of visibility can create a risky compliance environment.

Eliminate manual time and attendance processes with UKG. All information is collected through an automated solution and stored in real time for easy access and accuracy.

# UKG at work in Higher Education

## LIBRARY MANAGER



How do I ensure my student workers are showing up for scheduled shifts while still fulfilling their academic obligations?

CRITICAL BUSINESS ISSUE

**Easily manage your student workers**

## BOOKSTORE SUPERVISOR



How can I use my workforce more effectively to complete strategic tasks and do more with less?

CRITICAL BUSINESS ISSUE

**Make data-driven decisions**

## HOURLY EMPLOYEE



How do I know my paycheck is accurate?

CRITICAL BUSINESS ISSUE

**Minimize compliance risk**

## HR MANAGER



Are we in compliance with the Family and Medical Leave Act, and are leave balances accruing correctly?

CRITICAL BUSINESS ISSUE

**Minimize compliance risk**

## PROFESSOR



Are students allocating time to research grants appropriately?

CRITICAL BUSINESS ISSUE

**Track grant/project efforts**

## IT DEPARTMENT ANALYST



How can I gain better visibility into employee time?

CRITICAL BUSINESS ISSUE

**Make data-driven decisions**

## SHIFT SUPERVISOR



Are my maintenance technicians paid accurately for multiple tasks with varying pay?

CRITICAL BUSINESS ISSUE

**Track grant/project efforts**

## ATHLETIC DIRECTOR



How can I schedule the right student worker in the right place at the right time?

CRITICAL BUSINESS ISSUE

**Easily manage your student workers**

## STUDENT WORKER



How can I see my schedule or request time off?

CRITICAL BUSINESS ISSUE

**Easily manage your student workers**

## MANAGE YOUR WORKFORCE TO A HIGHER DEGREE

UKG for Higher Education solutions help control costs, improve workforce productivity, and maximize budgets — all critical to meeting your objectives for student learning, research, and community support.

**[Our UKG solution] has allowed us to streamline our entire HR/payroll operation. Our actual budget expense to manage HR and payroll is 27% less than 7 years ago, even with pay raises and increases in benefits.**

### Dennis Miller

Chief Employment Officer  
Cal Poly Pomona Foundation

**I like that UKG technology can transform the way we do business. It makes it easier, so we can spend time doing the things we need to do instead of data entry.**

### Shauna Thompson

Director, Financial Information Systems  
Pace University

**Now we're easily able to identify the departments that share students, so we know how many collective hours a particular student is working. Being able to track the areas on campus where students work has been really helpful. We can make sure we're not working them too much and that everything is getting charged to the correct budgets.**

### Kari Samlaska

HR Manager  
University of California, Santa Barbara

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Our purpose is people

Put UKG for Higher Education solutions to work for you:  
+1 800 225 1561 | [ukg.com/highereducation](https://ukg.com/highereducation)

At UKG, our purpose is people™. Built from a merger that created one of the largest cloud companies in the world, UKG believes organizations succeed when they focus on their people. As a leading global provider of HCM, payroll, HR service delivery, and workforce management solutions, UKG helps tens of thousands of organizations across geographies and in every industry drive better business outcomes, improve HR effectiveness, streamline payroll, and make work a more connected experience for everyone. UKG has earned numerous awards for culture, products, and services, including consecutive years on Fortune's 100 Best Companies to Work For list.