

Getting started with deployment services

What to expect - and how to expedite your success

As you begin your UKG Ready™ deployment, you want to maximize your investment by getting up and running as quickly and efficiently as possible, with minimal disruption to your organization. A well-managed deployment — completed on time and within budget — gets you off to a strong start and lays the foundation for early success. But while process and software functionality are important elements of a successful deployment, our goal is more broadly focused on your ability to reach full, effective user adoption.



Deployment services you can count on

From your customer success team to your project manager and application consultants, your UKG Services team is here to guide you through every step in deploying and configuring UKG Ready to meet your requirements and get you up and running through a guided, strategically directed experience.

Ensuring your investment is a success from the start

Our experts facilitate a streamlined deployment through every phase, partnering with you to design a plan that leverages our Time to Value Deployment Model and reflects your organization's size, industry, and specific business needs. We'll also outline your contributions to the project's success, allowing you to manage expectations within your organization. And finally, we incorporate quality checkpoints to ensure your ongoing satisfaction and minimize schedule delays.

A plan that measures your satisfaction and expedites your success

The project plan for your deployment will include specific goals and milestones. These milestones are defined throughout the project, enabling the project manager to review the scope and quality prior to progressing to the next phase of the project. At each milestone, we'll formally ask for your feedback to assess progress.

The [UKG] Implementation Team is awesome - helping you through all sorts of questions. The system is already freeing up so much time that we spent doing manual entry!



Barb B.
501-1,000 Employees

Moving toward your goal: a successful go-live

Starting with our Welcome Program, every phase is structured to prepare you for what comes next as you move toward a successful solution go-live. Here, the entire delivery process is outlined from start to finish.

Our deployment goal is for you to receive the value of your investment in UKG Ready quickly and efficiently. In order to achieve this, we work with you to roll out our core modules first, including Time, Accruals Manager, HR and Benefits, and Payroll and Tax Filing. After these modules are completed, the focus shifts to deploying any additional modules you have purchased, as well as configuring additional functionality in our core modules.

Deployment Process Overview*

Plan	Assess	Build	Review Build	Certify & Test	Deploy & Support
<ul style="list-style-type: none"> Attend “Preparing for Your Deployment” webinar View change management training Gather checklist items Project manager introduction Attend kickoff meeting 	<ul style="list-style-type: none"> Complete discovery Discuss goals and success criteria Extract data and provide data imports Approve solution design documents via SOC 	<ul style="list-style-type: none"> Mount clocks UKG conducts build Watch admin trainings via My Learning 	<ul style="list-style-type: none"> UKG will review your build from pre-hire to retire to ensure it meets your goals 	<ul style="list-style-type: none"> Testing workshops Internal training Parallel test Readiness acceptance sign-off SOC 	<ul style="list-style-type: none"> Employees start using UKG Ready Additional training, if needed Process payroll Transition to Hypercare via UKG Global Support Complete satisfaction survey

**Your UKG Ready deployment timeline may vary from this example depending on the products you purchased.*

Additional modules and functionality

- Modules
 - ACA Manager
 - Leave Manager
 - Compensation
- Functionality
 - Open enrollment
 - Life events
 - Hiring
 - Performance review

Start planning. Start strong.

In your planning phase — the foundation of your deployment — you will attend the Getting Started webinar, watch essential deployment videos, complete checklist items, attend your shared success call with your customer care representative, and meet your project manager. All the tasks in the planning phase prepare you for a productive kickoff call and lay a solid foundation for a streamlined deployment.

- Attend Getting Started webinar
- Define your internal deployment team
- Access UKG Ready sandbox and view eLearning videos
- Gather checklist items and deliverables
- Attend shared success meeting
- Project manager introduction
- Schedule kickoff

[UKG] took the time to understand our business, our people, our challenges, what our work means to our customers, and how their part of that impacts it. And we do the same with our clients. When a partnership really works is when you really understand each other's business and how you can make it more successful.



Laurie Sewell
President & CEO of Servicon



Our purpose is people

Building on 70 years of experience from two leaders in HR solutions, UKG™ combines the strength and innovation of Ultimate Software and Kronos®. Individually, we've always put people at the center of everything we do. Together, we're committed to inspiring workforces and businesses around the world, helping to pave the way forward for our people, customers, and industry.

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