

UKG for K-12 Education

An affordable, all-in-one solution that's purpose-built for school districts

School districts are being asked to manage their workforces more effectively and efficiently than ever before. The UKG™ (Ultimate Kronos Group) for K-12 Time for School solution helps you achieve those goals in an all-in-one solution that meets the specific requirements of schools, such as tracking contract hours, multiple calendars, employee leave, multiple jobs and approvals, and substitutes. And with everything you need in one solution, you can say goodbye to costly add-on modules that require clumsy workarounds and expensive integration.

With Time for School, you can manage and collect accurate time and attendance data from all employees, eliminating paper timesheets and the risk of costly payroll errors. The result is that you spend less time on administrative processes and more time on academics and programs. We help you manage your most critical workforce issues with tools that simplify extra-duty time, minimize compliance risk, improve visibility into substitute time, and enable data-driven decisions.

Spend less time on administration and more time helping students succeed

When selecting a time and attendance solution, be sure your choice delivers the depth of functionality your district needs to succeed. Moving from manual tasks to full automation demands a comprehensive solution that includes a rich suite of standard features, without requiring costly, time-consuming customization. By automating workforce management with Time for School, you can expect the right functionality for your school district, allowing you to adhere to labor laws, track employee costs, and create a more efficient payroll environment.

Feature	Time for School	Timeclock Vendor	ERP Bolt-On
Tracking contract hours	Included, automated	Separate module, manual	At payroll processing only
Processing order for overtime	Included, automated	Separate module	Manual processing only
Multiple jobs with workflow	Included, automated	Not available	Not available
Change requests	Included, automated	Only missed punches	Not available
Make whole feature	Included, automated	Not available	Not available
Uploading documents	Included	Not available	Not available
Weighted average overtime	Included, automated	Separate module	Not available

"What UKG brought to the table was a full package"

Stuart Quackenbush
Programmer, North Kansas City Schools



Delivering the features and functionality school districts need – in a single solution

Tracking contract hours

With your employees working various contracts, you need a solution that tracks those hours, calculates pay accurately, and avoids overpayments. With Time for School, you can easily manage teachers, custodians, bus drivers, and paraprofessionals, tracking shortages and ensuring employees are working the hours they are being paid for.

Processing order of overtime

With your employees working multiple jobs, managing overtime can be challenging. Our solution manages the processing order of overtime, ensuring that overtime is charged to the correct job and budget.

Multiple jobs with workflow

Tracking employees with multiple jobs is the norm in K-12. Time for School enables managers to track and approve extra duty outside of an employee's contract and apply it to the correct budget string and rate of pay.

Change requests

Let's face it: changes are never going away. Time for School gives you full automation and audit tracking for change requests without the need for additional forms, manual approval, or data entry.

Make whole feature

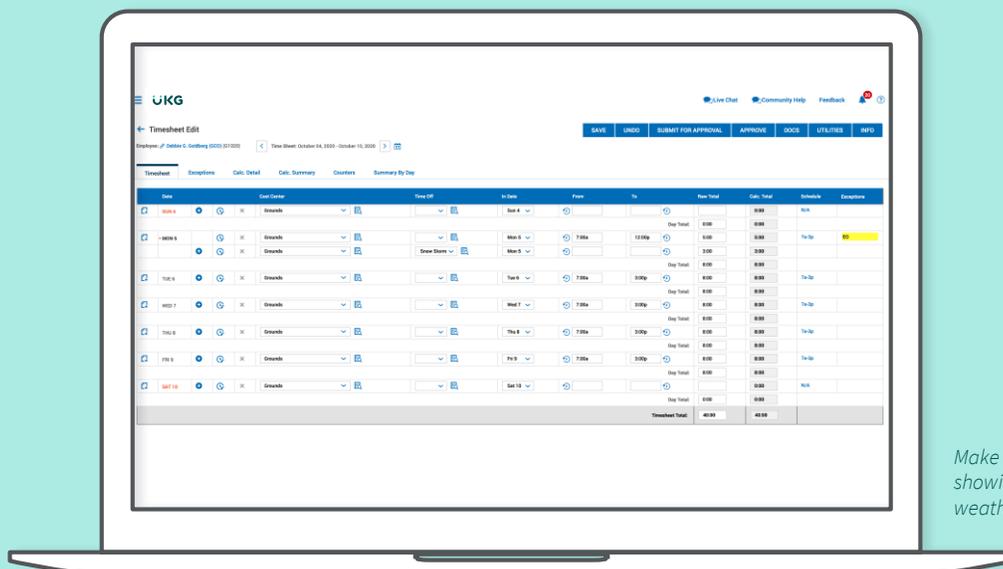
Late arrivals or early departures happen all the time. Time for School automates the make whole feature, eliminating the need to manually analyze each timecard and identify which employees are short and by how much.

Uploading documents

Time for School lets you upload and attach documents to timesheets, creating a repository for audit purposes. The process of managing absences, such as for jury duty, and tracking professional development is streamlined and automated.

Weighted average overtime

Time for School automatically calculates weighted average overtime, blending multiple pay rates and making it easy to manage employees working multiple jobs.



Make whole feature showing increment weather



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