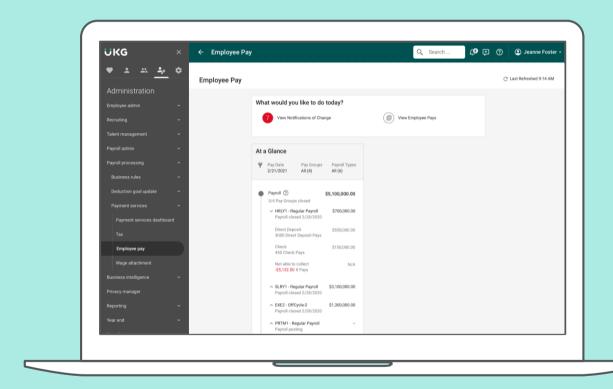


## **Employee Pay**

# Simplify employee pay processes with accurate and timely services for your organization.

Ensuring that employees get paid accurately and on time is one of the most, if not *the* most, important business processes for every organization. UKG Pro® Employee Pay offers a convenient pay solution, handling employee payment on your behalf while saving you time, money, and stress.





#### Save time and resources

Eliminate reconciliation burdens, free up time to focus on more strategic initiatives, and maximize your solution by using our services to remit net check and direct deposit payments to employees.



#### Partner with experts

Reduce administrative work and risk of noncompliance by partnering with our experts, who work with you to tailor processes to your unique needs and ensure employees get paid on time and accurately.



#### Simplify pay processes

Get peace of mind knowing your employees will be paid accurately and on time, with the highest level of security. Plus, you'll still enjoy full control of and visibility into your payroll processes.

### Key benefits

Collaborative partnership with experienced payroll experts

Stress-free employee pay experience tailored to your unique business needs

Secure handling of banking relationships and payments on your behalf

Prompt and accurate pay processing in as little as two days

Immediate access to all pay-related information via an intuitive, at-a-glance dashboard

#### Simple, convenient pay process

Streamline pay-related processes to ensure your people are paid accurately and on time. The typical process is:

- You send payroll transactions to UKG after closing payroll in Pro
- Employee Pay automatically calculates funds due
- You can view Employee Pay collection totals via the at-a-glance dashboard as well as the Employee Pay Funding Transaction and Employee Pay Collection Detail reports
- Funds are collected from your bank one day prior to the pay date, via reverse wire
- Check and/or direct deposit advice print files are sent to our Print Services team
- The NACHA file is sent to our bank one day prior to the pay date for processing, once funds are collected
- Shipping confirmations with tracking information are sent to you
- Employees receive payment on the assigned payroll check date

#### Complete visibility and control

With Employee Pay, we remit the net check and direct deposit payments directly to your employees on your selected pay date, from a UKG bank account. In addition, you also receive:

- An intuitive dashboard with the overall status of payroll-related collections and employee payments, including alerts and notifications
- Funding Transaction and Collection Detail reports to assist in reconciliation
- Assistance with payment-related inquiries
- The ability to view the last-known status of an employee's pay and initiate Stop Payment requests directly in Pro
- Outstanding and stale-dated check reports to assist in tracking the status of employees' paychecks
- Help with handling stale-dated checks, including voiding and refunding money

